



<b>Subject Area no. 18 Inspection planning, review and close out</b>			
<b>Principle:</b> The company ensures that shore-based personnel carry out inspections to monitor the condition of the vessel and its equipment			
<b>Level</b>	<b>Expectations</b>	<b>Targets</b>	<b>Suggested objective evidence</b>
<b>Basic</b>	The company has a documented process to carry out ship inspections by shore staff, including planning, execution, reporting and with a formal process for follow up.	The inspections are carried out at a defined frequency that shall not exceed one inspection per year.	Annual inspection plan Inspection reports
<b>Intermediate</b>	The company has developed a checklist for each class of vessel The company assess the condition of each vessel against established industry and company standards	The inspection checklist shall be fully completed over the period of one year, even if the inspections are carried out more frequently.	Completed inspections reports that cover all items in a year. Evidence of report reviews.
<b>Advanced</b>	Findings from inspections are classified according to importance. During the inspections appraisals of management level officers are carried out.	Findings are classified for being dealt with onboard or at dry dock	Work order lists Management level appraisals.



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<b>Excellence</b>	<p>The company defines the expectations for ship inspections to be carried out on passage.</p> <p>The company uses external technical service companies to carry out comprehensive ship inspections.</p>	<p>The company inspects, on voyage, each vessel in its fleet during a five-year period.</p> <p>External ship inspections are carried out at least once every five years</p>	<p>Evidence of ship inspections carried out on voyage.</p> <p>Evidence of ship inspections carried out by external technical services companies</p>

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